

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
EAST JEFFERSON BOARD ROOM
5001 West Bank Expressway, Suite 200
Marrero, Louisiana 70072

MONDAY, September 11, 2023

JPHSA Board Members in Attendance:

James Arey	Patricia Ehrle	Shawnta Gardener-Taylor	Alan Carroll
Robin Parker-Brooks	Bruce Galbraith	Alex Redfearn	

JPHSA Board Members Absent:

Darrell Renfro

Staff in Attendance:

Rosanna DiChiro Derbes, Executive Director
Dan Mui, General Council
Trudy Ingersoll, Board Liaison

Ms. Gardener-Taylor called the meeting to order at 6:06 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda

Ms. Gardener-Taylor asked staff members and guest in attendance to introduce themselves.

Ms. Gardener-Taylor asked for a motion to adopt the agenda as presented. Ms. Ehrle made a motion to accept the agenda as presented. Mr. Arey seconded the motion. Passed unanimously.

2. Public Comment

None.

3. JPHSA Board Linkages – None.

4. Required Approvals Agenda

A. August Minutes – Dr. Parker-Brooks made a motion to approve the minutes as presented prior to the meeting. Ms. Ehrle seconded the motion. Passed unanimously.

5. Board Education.

A. Executive Director Update – Dr. DiChiro Derbes reported as follows:

- Mental Health Sub-Committee – Dr. DiChiro Derbes updated the Board on her participation in the Mental Health Sub-Committee last week in the House of Representatives with Rep. Schlegel. Her presentation was well received. A discussion followed.

- Jefferson Parish Shelter Exercise – Dr. DiChiro Derbes informed the Board of JPHSA's participation in a parish-wide shelter exercise on August 10th. A lot of JPHSA staff members participated in the exercise. A discussion followed.

- Human Services Interagency Council (HSIC) – Dr. DiChiro Derbes reported the meetings will be in-person again, which means she will be traveling to other Local Governing Entities once a quarter. Christy Dempster, Chief Financial Officer and Dr. DiChiro Derbes will attend the September meeting in Shreveport. The November meeting will be in Baton Rouge. A discussion followed.

- Involuntary Committals – Jim Arey and James Guidry discussed how involuntary committals are handled. Some are transmitted to the closest emergency rooms, based on acute levels and others are transported to Behavioral Health Units (BHU). Non-emergency and/or stable individuals are released from the hospital. The Jefferson Parish Sheriff's Office is working with direct to BHU police committals to make sure the individual is offered services. A discussion followed.

B. JeffCare Board Update – deferred as Mr. Carroll reported on the JeffCare Board meeting held on Tuesday, August 15. He provided an update on the JeffCare budget. Mr. Carroll reported JeffCare participated in the Health Resources and Services Administration (HRSA) employee survey. JeffCare received a 4.2 out of 6, which was the 2nd highest among their peers. A discussion followed.

6. Monitoring Board Performance

A. Board Self-evaluation – Ms. Gardener-Taylor volunteered to complete the Board self-evaluation.

B. Policy Review – Vice-Chairpersons Role – Ms. Gardener-Taylor opened discussion on the Vice-Chairpersons Role policy. There were no changes to this policy.

Board Members Code of Conduct – Ms. Gardener-Taylor opened discussion on the Board Members Code of Conduct policy. There were no changes to this policy.

C. Nominating Committee Report – Ms. Gardener-Taylor opened discussion regarding nominations for Chair and Vice Chair. The Nominating Committee nominated Ms. Gardener-Taylor as Chair and Dr. Parker-Brooks as Vice Chair. A discussion followed. The Board will approve the nominations at the next meeting.

D. Recruitment – Ms. Ingersoll reported Jim Arey will be rotating off of the Board in December and will be replaced by James Guidry. Sgt. Guidry's first meeting will be in February 2024.

E. Code of Ethics Training – Deadline September 30, 2022 – Ms. Gardener-Taylor reminded Board members to take the annual Code of Ethics Training on the State website by the deadline. Ms. Ingersoll asked members to send her a copy for her files.

F. Sexual Harassment Training – Deadline October 31, 2022 – Ms. Gardener-Taylor reminded Board members to take the annual Sexual Harassment Training on the Jefferson Parish website by the deadline. Ms. Ingersoll asked members to send her a copy for her files.

G. Conflict of Interest Form – Ms. Ingersoll asked Board members to complete the annual Conflict of Interest Forms and return to her for filing.

H. Oath of Office Form – Ms. Ingersoll reminded Board members to complete the Oath of Office forms and return to her for filing.

7. Announcements

A. Board Generated Items.
None.

B. Next Board meeting – The next meeting of the Board is on Monday, November 6, 2023, 6:00 p.m. at JPHSA’s West Jefferson Building, 5001 West Bank Expressway, Training Room, Marrero, LA 70072.

8. Adjournment

Mr. Arey made a motion to adjourn the meeting at 6:43 p.m. Mr. Carroll seconded the motion. Passed unanimously.



SHAWNTA GARDENER-TAYLOR
Board Chairperson